



**SNOHOMISH COUNTY
CONSOLIDATED FIRE
DISTRICTS 26 & 28**

Po Box 376
Gold Bar, WA 98251
(360) 793-1335



Draft Business Meeting Minutes, June 14, 2017

The meeting was then called to order at 19:03. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Kate Hayes, Michelle Adie, Mike Moore, Tim Folsom, and Leigh Christianson. Commissioners Doug Rupp, Dean Johnson and Molly Olson's absences were excused. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters, and Secretaries Linda Larsen and Karen McPeters (Recorder). Firefighters Ben Harris and Monica Bagnall, and Index resident Pete Klienfelter were also present.

Public Commentary: There was no public commentary.

Chief's Report

DNR Agreement: The district's forest patrol assessment agreement with the DNR was returned signed, but a clerical error changed some parts of the agreement, so the district requested that a revised version be signed and returned.

Service Calls: 107 calls in May, for a total of 507 year-to-date ending May 31.

Commissioner Openings: 2 positions are up for election on the 28 board of commissioners, and 2 on the 26 board. One 26 position received no applicants, so a second special filing period will be open August 4-6.

SNOCOM/SNOPAC Merger: Proceeding, with an agency vote planned for August or September to allow a change to the interlocal agreement for dispatch.

Mutual Aid Agreement: A draft mutual aid agreement for all Snohomish Co. agencies and adjacent agencies is being updated to include language for ending mutual aid at any incident verbally, and has added the adjacent counties agencies, so separate agreements are not needed for neighboring agencies. A final agreement will be available for commissioner approval in July or August. This agreement will allow agencies providing mutual aid to receive compensation in the event of federal reimbursement for large incidents.

Operations

New Engine: The Assistant Chief and Scott Coulson brought the new engine back from Florida. The engine is currently at the Monroe shop for installation of communications equipment and district decals/ striping. The spray down/ push in ceremony will be either July 1 or 8.

Resident and Volunteer Programs: Seven new residents will be selected, 5 for station 54 and 2 for station 55. There will be an orientation on July 1st, followed by room assignments. Applications for 5-10 new volunteers are being accepted until June 30.

Safety Committee: There have been 3 incidents in the last month, with minor damage to the 6x6 at the MIR gate, a minor backing incident with the boat backing into the scissor lift, and moderate damage to the station 55 door due to pulling the aid car out prior to opening the door all the way. A safety meeting will be held to address these incidents and implement plans to avoid these types of accidents in the future.

Station 53 and Auxiliary Building: Negotiations are ongoing with the City of Gold Bar to relocate city document storage to another location. The district is discussing providing a storage shed on city property, as well as continued disaster supply storage and access to the shower at the station.

Support

Firetrex Training: This software provides self-paced training and tracking of training, and has been very beneficial for volunteers and administration.

Lieutenant Positions: The lieutenant testing will be on June 16 and 17. There will be participation from outside the department, and any commissioners who would like to participate in the interview process are invited to contact Jarrod.

Vehicle Modems and Computers: Dispatch and response will be aided by new vehicle mounted modems and laptops in several vehicles.

EMS

Lucas Device: Bids for a Lucas Device are being solicited. The purchase will be made from King County ALS funds received by the department.

Secretary's Report

Training: The 26 secretary will be training the 28 secretary to assist with the consolidated district duties over the final 2 weeks of June.

Consent Agenda

Vouchers: Bill moved to approve District 26/28 vouchers 275-17 through 343-17 for a total of \$77,827.71. With a second from Tim, the motion passed unanimously. Pat moved to approve District 28 voucher 17-075 in the amount of \$20,000. With a second from

Leigh, the motion passed unanimously.

Payroll: Bill moved to approve payroll in the amount of \$74,596.75 and with a second from Kate, the motion passed unanimously.

Minutes: Michelle moved to approve the minutes from the May 10 Consolidated District 26/28 meeting, and with a second from Tim, the motion passed unanimously.

Leigh moved to approve the minutes from the May 15 Special District 28 meeting, and with a second from Pat, the motion passed unanimously.

Discussion Items

Merger Timeline: On May 15, the District 28 commissioners held a special meeting for the purpose of determining the timeline for petitioning District 26 for the formal merger, and putting the merger on the ballot. The 28 commissioners voted to move ahead with the petition for a formal merger, and plan to put the measure on the March 2018 ballot.

Policies 8 and 9: Policies 8: Fire Suppression Operations, and 9: Hazardous Material Incidents, were presented for commissioner review and approval at the July meeting.

Pancake Breakfast: The pancake breakfast held at station 55 was well attended, and raised \$360.

EvCC Jobs Board: Trudy has offered to post 26/28 job openings on the EvCC jobs board.

Action Items

Policies Updates: Bill moved to approve the revised Policy 6, and Policy 7, with a minor correction to dates. With a second from Michelle, the motion passed and the 2 policies were approved unanimously.

The next meeting of the combined District 26/28 will be on July 12 at 19:00 at station 53.

Meeting adjourned at 19:48.