



**SNOHOMISH COUNTY  
FIRE DISTRICT 26**

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**Draft Business Meeting Minutes, November 14, 2018**

**BVFF Committee:** Bill, Kate, Chief Andrews, Carsen Smith not in attendance.  
There were no medical claims to evaluate.

The meeting was called to order at 19:41. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Kate Hayes, Michelle Adie, Molly Olson, and Tim Folsom. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters and Secretary Karen McPeters (Recorder). The absences of Doug, Dean and Leigh were excused.

**Public Commentary:** There was no public commentary.

**Chief's Report**

**EXECUTIVE**

Contract addendums were completed in accordance with board's direction at last month's meeting.

Tonight is the public budget hearing. The proposed expenditure budget for 2019 is attached along with the current revenue projections sheet. The county tax resolutions presented last month have no changes and will need your adoption tonight.

Staff is working on 2019 retreat earlier this year and plans to hold it closer to home. Tentative plans are for meeting in Bothell at McMenamin's on January 29th. Previous years we held this retreat at the Portland at the NW leadership conference.

**OPERATIONS**

We are awaiting new light modules and lenses for Tender 55. We hope to have them this month so we can remove the blue lights and install the new red lights. We are also ordering VHF and 800 Mhz radios. Training Division is putting together a training class for the new Tender.

A preliminary assessment from one structural engineer about the proposed storage unit in the Gold Bar Town Hall is in progress. They are trying to verify the structural load that can be used in the attic space of the Town Hall. Walters hopes to have a definitive answer by the end of the month.

Bids are in from the two different door companies, the sprinkler system company and the

structural engineer concerning the addition up at station 55. Walters is hoping to be able to start on the enclosure by the end of November and to have the project done by the end of the year.

We are currently inventorying our mobile and portable radios in anticipation of the new radio system that will be coming in the next year or so. We are aware of some radios missing/stolen that will need to be replaced so that when we go to the new system we have all the radios that we should have according to the inventory list.

## **SUPPORT SERVICES / TRAINING**

The Fire Academy is ending with graduation on the 20<sup>th</sup> in Snohomish; all are welcome to attend the ceremony. It has been another successful collaboration and we are now starting to see the benefits of the program and its relationship with District 7 grow with other departments like District 5 and District 4. This provides an expanded knowledge base for our volunteers to gain additional experience through the relationships and training being performed during the academy while also providing opportunities for our members which in turn improves the interest in being a part of District 26. Next year's academy schedule is almost complete, and recruiting will be starting at the end of the month.

The recruiting and testing process is being analyzed to improve the quality of members entering our department through a different timeline. The Recruit Academy is developing a positive reputation which will enable us to be more selective of the individuals coming out of the academy instead of recruiting before entering the academy. While membership is important, the more we can bring on highly skilled members that excel in the likes of the FF academy and EMT class, the better for the residents and tax payers of the district.

Due to the demands of the Training Center development, DC Spence will now be leading the design and construction of the center. Currently the present Training center is being utilized to its fullest potential. Recently after having District 7 training officers attend the academy drills, they have requested the use of the site due to their current site undergoing construction. Members Lt. Willis Reed and FF Steve McCormack will be assisting in the construction- Lt. Reed just returned from a week-long class in the design and implementation of these styles of training props and FF McCormack is a motivated new member (1 year) of the department with certified welding experience. Together we hope to put together a well-established training center that meets the needs of the district and helps our neighboring ones.

## **EMS**

Personnel received training in the new IGEL training which is the new standard mandated by Snohomish County EMS.

Completed the implementation of first pass QA program for ESO reports. First Pass looks for errors in reporting.

Had meeting with Evergreen Health physicians and staff on EMS system. Also met with Stevens Pass ski patrol director about upcoming ski season. There is a training day MSA Abers will be attending at Stevens Pass this Saturday.

Finalizing the fall EMT class we will host here in Gold Bar.

## **Secretary's Report**

**SAO training:** Secretary attended BARS training at Marysville FD. Auditors office introduced new Financial Intelligence Tool that evaluates financial strength of entities. Also auditors noted that the SAO is still in discussion regarding the GEMT pre-payment set up. There may be some changes to program so that pre-payment is not required in the future.

**Transports:** August transport payments by level of service were viewed.

## **2018 Budget**

**Revenue to date:** District expenditures are in line with projections. The new tender was not financed since the funds transferred from the merger with FD 28 were available. Revenues are in line with projections, although reimbursement for wildland mobilizations is slow again this year, and some payments may not come in until 2019.

## **2019 Budget Hearing**

**Budget:** Opened public hearing for 2019 budget. Final projection of revenue and budget presented. Levy resolutions were presented.

**Res 2018-07 101 Percent Levy Resolution:** Bill moved to approve the resolution. With a second from Molly, the motion passed unanimously.

**Res 08 Expense Levy:** Bill moved to approve the resolution. With a second from Michelle, the motion passed unanimously.

**Res 09 EMS Levy:** Bill moved to approve the resolution. With a second from Michelle, the motion passed unanimously.

**Levy Certification for 2019:** The levy certification was completed and will be submitted with the resolutions to the assessor's office.

## **Consent Agenda**

**Minutes:** Molly moved to approve the October minutes. With a second from Michelle, the motion passed unanimously.

**Vouchers:** Bill moved to approve vouchers 445-2018 through 485-2018 for \$68,463.39, and 486-2018 through 496-2018 for \$7,803.47. With a second from Tim, the motion passed unanimously.

**Payroll:** Bill moved to approve payroll in the amount of \$86,256.94, and with a second from Kate the motion passed unanimously.

## **Discussion Items**

### **CA EMAC agreement with NW Region (Region 9)**

After a 2017 dispute over portal to portal pay for Region 9 fire personnel sent to out-of-state mobes, the NW Region Fire Defense Committee made regional plans establishing portal to portal pay for out-of-state mobilizations which were submitted for approval to the Fire Marshal in May. The plans were not approved or denied prior to the Mendocino mobilization. Region 9 personnel were paid by their districts under the terms of the plan. On October 22 the State Marshal did not approve the NW Region plan. The affected districts would therefor not be reimbursed for their full cost of dispatching firefighters to CA.

Bill moved to support the other agencies in the NW Region Fire Defense Committee and share in the cost of hiring an attorney to pursue the dispute over the July 2018 EMAC agreement. With a second from Michelle, the motion passed unanimously.

### **New Business**

After discussion regarding the anticipated revenue carryover from 2018 to 2019, and the reserve funds potentially available, Bill moved to offer \$105,000 for the Larsen property. With a second from Molly, the motion passed unanimously.

Christmas Party at Camp Huston Sat Dec 15 at 6 pm. White elephant gift exchange for adults and children

The next meeting of Fire District 26 will be on Dec 12 at 19:00 at the Index Resident House. Doug will be absent.

Bill will miss Jan 9<sup>th</sup> meeting.  
Meeting adjourned at 20:44.