



**SNOHOMISH COUNTY
CONSOLIDATED FIRE
DISTRICTS 26 & 28**

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Business Meeting Minutes, May 10, 2017

The meeting was then called to order at 19:10. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Kate Hayes, Michelle Adie, Mike Moore, Molly Olson, Dean Johnson, Tim Folsom, and Leigh Christianson. Commissioner Doug Rupp's absence was excused. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters, and Secretaries Linda Larsen and Karen McPeters (Recorder). Index resident Pete Klienfelter was also present.

Public Commentary: There was no public commentary.

Chief's Report

DNR Agreement: The DNR has consented to the district's forest patrol assessment agreement.

Personnel: Call volume has been unusually high, and with several volunteers being hired by other departments, coverage has been a problem. The orientation for new personnel was well attended.

Medic Program Disbursement: The district received \$30,000 from King County EMS for improvement of ALS delivery. The district is planning to use the funds for a Lucas Device and possibly for a LIFEPAK 15 defibrillator.

Training Division: A Firefighter 1 academy will be held jointly with District 7 beginning Sept. 6. The plan is to complete the academy by Thanksgiving, with instruction from both District 7 and District 26/28 members.

Lieutenant Positions: There are six potential candidates, and testing is scheduled for June 16th and 17th.

EMS: The regional shortage of paramedics has been affecting our program, and the chief and Robin are working with our medical control on some options for bringing more medics out.

Assistant Chief's Report

New Engine: The Assistant Chief, along with Scott Coulson, will be leaving on May 23 to drive

the new engine back. It will go to the Pierce Saber plant in Tacoma for inspection before being put into service.

Scheduling: Scheduling continues to be a challenge, but most shifts are getting coverage.

Hose Assessment: All hose is getting assessed.

Station 55 Pancake Breakfast: The annual pancake breakfast will be held at Station 55 in June.

Secretary's Report

Commissioner Financial Review: Linda and Molly met to review financial reports for the month. They plan to continue to meet monthly, to provide commissioner financial oversight as recommended by the auditor.

Consent Agenda

Vouchers:

Leigh moved to approve District 28 voucher 17-074 in the amount of \$20,000. With a second from Pat, the motion passed unanimously.

Bill moved to approve District 26/28 vouchers 213-17 and 215-17 through 273-17 for a total of \$70517.93. With a second from Molly, the motion passed unanimously.

Bill moved to approve District 26/28 voucher 214-17 in the amount of \$520.65. With a second from Kate, the motion passed unanimously.

Payroll: Bill moved to sign the payroll in the amount of \$67,356.59 and with a second from Mike, the motion passed unanimously.

Minutes: Dean moved to approve the minutes from the April 12 Consolidated District 26/28 meeting, and with a second from Michelle, the motion passed unanimously.

Discussion Items

Merger Timeline: The District 28 commissioners discussed the timeline for petitioning District 26 for the formal merger, and putting the merger on the ballot. A special meeting of the District 28 commissioners on May 15 is planned at Station 55, and will be open for public input into the timeline.

Action Items

Policies Updates: Bill moved to approve the revised Policies 1: Department Organizational Structure, 2: Training Program and Requirements, 3: Discipline, and 4: Alarm Response, with minor grammatical corrections. With a second from Pat, the motion passed and the 4 policies were approved unanimously.

Surplus: A list of items for surplus was reviewed. Tim moved to sell the items on the surplus list at a public sale, date TBD. With a second from Michelle, the motion passed unanimously.

The next meeting of the combined District 26/28 will be on June 14 at 19:00 at the Index Resident House. Doug will be absent but can participate via Skype if needed, and Bill may also be absent.

Meeting adjourned at 20:18