



**SNOHOMISH COUNTY  
CONSOLIDATED FIRE  
DISTRICTS 26 & 28**

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**Business Meeting Minutes, January 10, 2018**

The meeting was called to order at 19:09. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Molly Olson, Kate Hayes, Michelle Adie, Mike Moore, Dean Johnson, Tim Folsom, and Leigh Christianson. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters, Secretary Karen McPeters (Recorder), and Secretary Linda Larson participated by phone. Lieutenant Schuyler Murphy was also present, and recent graduates of the firefighter academy were present for their pinning ceremony. The absence of Commissioner Doug Rupp was excused.

**Commissioner Swearing In:** Re-elected commissioners Tubbs, Folsom and Johnson were sworn in.

**Commissioner Resignation:** Newly elected commissioner Tom McMasters-Stone notified the district by email that he will be unable to assume his position since he has moved from the district. Bill moved to accept the notice of resignation, and with a second from Leigh, the board voted unanimously to accept the resignation. Bill then moved to nominate Mike Moore, retiring commissioner position 5, to fill the 2-year unexpired term. The board voted unanimously to appoint Moore to the position, and he accepted.

**Pinning Ceremony:** Eight recent graduates of the firefighter academy received their FD 26 pins. Congratulations to the new district members!

**Public Commentary:** There was no public commentary.

### **Chief's Report**

**GEMT Billing:** Public Consulting Group is offering a contract to provide GEMT billing services for Fire District 26 2017 Medicaid and managed care transports that are eligible for increased reimbursement. The estimated cost for contracting with them is \$20,000, and the estimated total reimbursement available is around \$251,000. Bill moved to authorize Chief Andrews to enter into a contract with Public Consulting Group, and with a second from Molly, the motion passed unanimously.

The board discussed whether or not it would be worth it to contract with Public Consulting to bill for eligible transports in Fire District 28, but because the number of eligible transports is so small, at this time it doesn't appear cost effective.

**Snohomish 911:** The new Snohomish 911 board will have representatives from 3 caucuses, chosen by the members of the caucus. FD 26 will be in the Small Group Caucus, which will appoint one representative to the board. The delegation will meet on Jan 17th. Leigh moved to appoint Chief Andrews to represent the district as a voting member of the Small Group Caucus. With a second from Pat, the motion passed unanimously.

**Station 53:** The district is still negotiating with the City of Gold Bar to relocate city records and decorations and other miscellaneous items stored at Station 53, so that improvements can be made that will allow the station to house residents, and provide better coverage for the central town area.

## **Secretary's Report**

**Merger Timeline:** The district is still advertising for participants in Pro and Con committees for the merger ballot measure. No one has expressed an interest in forming the committees yet.

## **Consent Agenda**

**Vouchers:** Bill moved to approve District 26/28 vouchers 01-2018 through 46-2018 for a total of \$65080.42. With a second from Kate, the motion passed unanimously. Pat moved to approve District 28 voucher 18-01 in the amount of \$60,000, and with a second from Leigh, the motion passed unanimously.

**Payroll:** Bill moved to approve payroll in the amount of \$120,617.59 and with a second from Kate, the motion passed unanimously. (Secretary's note: corrections to payroll due to a miscalculation of pay for overtime in the CA mobilization resulted in a final adjusted amount of \$121,191.33)

**Minutes:** Molly moved to approve the minutes from the December 13 Consolidated District 26/28 meeting, and with a second from Michelle, the motion passed unanimously.

## **Action Items**

**FD 28 Resolution 01-2018: FD 28 Merger with FD 26:** Leigh moved to put the merger proposal on the April ballot for the voters of FD 28 to merge with FD 26. With a second from Pat, the motion passed unanimously.

## **Other Business**

**Firefighters' Auxiliary:** The FD 28 Auxiliary has consolidated all activities with FD 26.

**Station 54:** Development plans for Station 54 have been somewhat on hold as the district waits for cost estimates from the engineering firm.

**Petty Cash Fund Oversight:** Commissioner Olson has reviewed the petty cash expenditures and receipts, and reconciled them with bank statements for all of 2017. She has generated a spreadsheet to track all petty cash expenditures, and verify that all deposits and expenditures are documented.

The next meeting of the combined District 26/28 will be on February 14 at 19:00 at Station 55 in Index. Commissioner Christianson will be unable to attend, and her absence is excused.

Meeting adjourned at 20:31.