



**SNOHOMISH COUNTY  
CONSOLIDATED FIRE  
DISTRICTS 26 & 28**

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**Business Meeting Minutes, May 10, 2018**

The meeting was called to order at 19:31 at King County Station 296 in Baring, immediately following a meeting of Sky Valley Fire and Rescue. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Molly Olson, Kate Hayes, Michelle Adie, Leigh Christianson, Doug Rupp and Tim Folsom. Also present were Assistant Chief Ernie Walters, and Secretary Karen McPeters (Recorder). The absence of Commissioner Dean Johnson was excused.

**Public Commentary:** There was no public commentary.

**Chief's Report**

**Merger Vote:** Informational meetings were held on 3/29 and 4/7, with an additional opportunity to ask questions at the Index pancake breakfast on 4/15, and the final vote was 76.52% for and 23.48% against the merger. The election was certified on May 4. FD 28 will formally merge into FD 26 pending resolutions to that effect.

**Truck Academy:** Lt Reed organized an advanced skills class, built props, modified Conex boxes, and arranged for outside instructors to come up for the class. Kudos to Lt Reed for all his hard work, and the excellent content of the academy. 15-20 people attended the 4-day class, performing live fire exercises, forcible entry, VES and laddering.

**Station 53:** The district has first right of refusal on the Larsen property behind station 53. It's unclear whether or not a new structure could be built, due to the small size of the lot. An appraisal will be arranged, as well as discussion with the town to see what the options are for using the property.

**Operative IQ:** This inventory monitoring system will be implemented to keep EMS supplies stocked and reduce waste. Life Assist is paying the monthly subscription, so the only expense to the district is the hardware. Items will be scanned as they are removed from storage, and automatically ordered when the inventory falls below the set number of units.

**EMT Class:** Most of the EMT students have taken the National Registry Exam, and all who have taken it so far have passed.

## Secretary's Report

**Annual Reporting:** The annual report for FD 28 is complete, and the secretary is working on the report for FD 26 now.

## Consent Agenda

**Minutes:** Molly moved to approve the minutes from the April 11 Consolidated District 26/28 meeting, and with a second from Tim, the motion passed unanimously.

**Vouchers:** Vouchers 185-2018 and 186-2018 for \$66,554.65 were approved by the chief and submitted on April 27<sup>th</sup>, and available for public review. Discussion ensued regarding the approval process for vouchers under the resolution passed last month giving signing authority to the chief and the assistant chief, and the commissioners felt that the approval of vouchers outside regular public meetings should be reserved for emergencies and not used on a regular basis.

Bill moved to approve District 26/28 vouchers 187-2018 through 232-2018 for a total of \$80,163.50. With a second from Michelle, the motion passed with 7 votes. Doug abstained.

**Payroll:** Bill moved to approve payroll in the amount of \$70,802.94 and with a second from Kate, the motion passed unanimously.

## Action Items

**FD 26 Resolution 03-2018, Resolution to Merge on June 1:** Bill moved to adopt Resolution 03-2018 approving the merger of FD 28 into FD 26 effective June 1. With a second from Molly, the motion passed unanimously.

**FD 28 Resolution 2018-02, Resolution to Merge on June 1:** Pat moved to adopt Resolution 2018-02 approving the merger of FD 28 into FD 26 effective June 1. With a second from Doug, the motion passed unanimously.

**Resolution 04-2018, Resolution to Join the SCFCA Incident Qualification System:** Bill moved to adopt resolution 04-2018 regarding standardized incident qualification systems. With a second from Michelle, the motion passed unanimously.

## Discussion Items

**Commissioner Elections:** There was discussion regarding the process for reducing the size of the board once the merger is final. Assist Chief Walters will check with the county elections to see exactly how the reduction should happen.

**Meeting Location:** The Board of Commissioners of FD 26 will continue to hold meetings on alternating months at Stations 53 and 55.

## **New Business**

**Sno-Isle Commissioners Meeting:** District 26 hosted the May 3 meeting of the Sno-Isle Commissioners. Attendance was good, and the next meeting will be in June at Lake Roesiger.

**Weekend Traffic:** Kate noted that weekend traffic often blocks the driveway to Station 54. There was discussion regarding highway striping or signage to keep drivers from stopping and blocking access to the station.

The next meeting of Fire District 26 will be on June 13 at 19:00 at Station 53. This is a change from the regular rotation between Stations 53 and 55. The next 2 meetings will be held at 53, with the next Station 55 meeting taking place in August.

Meeting adjourned at 20:53.